

**Friends of the Lacey Library  
Annual Meeting  
Wednesday, January 9, 2019**

**Call to Order:**

Interim President Jane Collins called the, January 10, 2018, Annual Meeting of the FoLL to order at 12 Noon.

**Members Present:**

Rosemary Conor Holly Paxson, Becky Russell, Larry Russell, Carolyn StClaire, Carol Eagles, Mary Gardner, Loretta Linstad, John Grausam, Eva Lehmann, Dennis Powell, and Shirley Topham.

**Minutes:**

A **motion** was made, seconded, and passed to approve the minutes of the Board Meeting of November 14, 2018.

**Reports:**

Library Manager's Report:

Holly stated that Annette Gurchak, a home schooler and one of the local school winners for design of a book mark during the Lacey Loves to Read program was present. Karen Johnson of the Superintendent's Office presented Annette with a book; she will later be receiving copies of the book mark with her winning design.

Holly reported that Lacey staff will be working during 2019 to prepare for remodel of the the facility. There are a number of projects, programs and outreach activities planned to insure the new service desk layout will be the best setup possible. Holly reported that in April, 2018, the Hawks Prairie kiosk was opened, restoring a much-used library service at Hawk's Prairie.

She also noted that numbers of visits to the library have decreased somewhat, though not drastically in comparison to 2017. Some of the decline could be due to the opening of the new kiosk. It is Holly's view that the Library is in a period of flux. Funding is now from Property Tax revenues that will only provide a 1% increase in funding. Since costs are actually up 6%, TRL has a shortfall of \$750,000. A hiring freeze is in effect. Holly believes that the remodel funded by the city, FoLL, and donations will help to increase services with less funding.

Treasurer's Report:

Larry presented the November and December figures. At the end of December, 2018, FoLL had raised \$40,588.38 from book sales including the Book Place, member dues, internet sales and donations. After the deductions for Library support and the addition of our Money Market fund, FoLL shows a balance of \$54,177.59 at 2018 year-end. Vice-President Paul Brunner and Treasurer Larry Russell met in a reconciliation meeting to ensure that the report was accurate.

Membership:

Mary reported that FoLL has 277 members – 152 Individual and 125 Lifetime. Mary will do a follow-up of the Lifetime members who remain active. It was suggested that it would be helpful if new members were contacted if they indicate interest in helping out. Inviting them to book sorts would be a good start.

Book Sales:

Becky noted that the December book sale netted \$1,838. Average book sales over the year were \$1,010. This amount is lower than usual because of the number of special sales that were held earlier in 2018. This type of sale will no longer be held. The upcoming February, 2019, sale will not show a high net of proceeds because we have had smaller than usual donations. A **motion** was made, seconded

and passed to donate the proceeds of both the February book sale and the Book Place to the Library Fundraiser for the re-model.

Website:

Dennis reported that he had re-designed and updated the FoLL website. He has added an article about the Fund Raiser and installed a PayPal button for those who would like to donate. Larry noted that the website has had the most traffic we've ever had, including some from other countries. It was suggested that during the February Sale, we have the website showing on the TV screen. Posters will be created to advertise the sale. Becky will supply the pictures.

**Old Business:**

FoLL 2019 Budget and Library Support Budget

Larry reported that FoLL income for 2019 is projected to be \$34,750. Library Support will be \$28,000 with Operating Expenses at \$2,025. A **motion** was made, seconded and passed to accept the FoLL budget for 2019. Holly presented her request for Library Support from FoLL for 2019. She noted that the budget includes the Nisqually grant, a reduction of \$3,000 for Community Outreach, an increase of \$1,000 for the Manager's fund, and a donation from the FoLL money market account of \$25,000 for the remodel. Total expenditures from FoLL to the Library for the year 2019 will be \$53,000. A **motion** was made, seconded and passed to approve the donation of \$25,000 for the re-model. A **motion** was made, seconded, and passed to accept the Library support budget for 2019.

Fundraising Letter: Holly stated that she would provide a template for a Thank You letter for those who donate to the remodel project. She asked for a volunteer to help with this. Becky noted that a large number of the fundraising letters had been returned at undeliverable. A Post Office employee stated to Carolyn that an error occurred because a machine sorter was set incorrectly. The letters can be re-delivered for free if the post office coding marks are crossed out. Investigation continuing.

Book Babies: Mary has volunteered to take over the Book Baby project. This outreach program encourages visits to the Library by new patrons.

**New Business:**

Elections of Officers: A call for nominations was made for the offices of Vice-President and for Treasurer. Paul Brunner was nominated for Vice-President. No other nominations were made. A **motion** was made, seconded, and passed unanimously to appoint Paul Brunner as Vice-President. Larry Russell was nominated for the office of Treasurer. There being no more nominations, a **motion** was made, seconded and passed to appoint Larry Russell as Treasurer. Both offices are for a two year term. Rosemary Conor was appointed to be Publicity Chairperson. John Grausam was appointed as Historian.

Adjournment: The meeting was adjourned at 2:05 p.m. The next meeting will be on Wednesday, March 13,2019, at noon, in the Lacey Timberland Library meeting room.

Respectfully submitted,  
Carolyn StClaire,  
Secretary