

**Friends of the Lacey Library
Board Meeting Minutes
Wednesday, May 8, 2019**

Call to Order:

Vice-President Paul Brunner called the May 8, 2019 meeting of the FoLL to order at 12 Noon.

Members Present:

Rosemary Conor, Holly Paxson, Larry Russell, Carolyn StClaire, Carol Eagles, John Grausam, Dennis Powell, Becky Russell, and Lorraine Price.

Minutes:

A **motion** was made, seconded, and passed unanimously to approve the minutes of the March 13, 2019 meeting.

Reports:

Library Manager's Report:

Holly reported that the soft freeze on new hires is still in place due to budget shortages. In order to continue optimal service to the public, the Lacey Library is increasing the hours of current employees. Approval has also been given to hire a 20-hour aide position. Julie Hall has been promoted to Adult Services Librarian in Olympia. A very generous donation of \$15,000 in support of the remodel project has been received from Ron and Linda Moon. The architectural plans for the re-model have been received and are being reviewed. Thanks to the large number of digital check-outs, circulation has been up.

Treasurer's Report:

Larry announced that an appropriate review of budgetary processes was completed through March 31, 2019. Our balance at the end of April was \$79,980.92. This includes \$30,675.82 in our special projects fund.

Book Sale:

Becky stated that our next Book Sale will be held Friday and Saturday, May 31 and June 1, 2019. John has acquired a larger book shelf for our free books. It will remain in place until the completion of the new restroom.

Book Sort/Sale Setup/Take down:

Paul noted that Loretta has been doing an excellent job with this task.

Lobby Cart:

Carol reported that sales from the Book Place and the Lobby Cart have been very slow in the past few months. Also, she noted that a very large collection of DVD's has been received.

Historian:

John has completed the transfer and donation of our FoLL records (1963-2014) to the Lacey Museum. He also was able to replicate 2015-2018 documents.

Internet Sales:

Paul reported that we currently have 69 books listed for sale on the Internet. Seven books have been sold in the last 90 days. Our goal is \$1200 for the year and we are half way there. We have maintained a 5 star rating on our sales page.

Publicity:

Rosemary has compiled a list of physical and internet locations for the posting of our Book Sale advertising.

Website:

Dennis reported we had 151 visitors to our website. He also has been working with the GoDaddy website to resolve difficulties with program usage. Two donations totaling \$275 were received on our site. It was decided that the slide show at the Book Sale has value and we will continue having it.

Old Business:

Lacey Library Fundraiser:

Holly reported that we would need to raise a total of \$75,000 for the remodel by the end of the year. Currently, the total is \$30,000. She is working with Panorama to plan an evening fund raising dinner event.

Holly also told us about the Summer Reading Program. It will be called "Universe of Stories" and is open to all ages. A colorful pamphlet was created that outlines all of the options for summer reading. Participants who complete the program will receive a free book or a certificate for a free book at a FoLL book sale. Lacey has the highest summer reading participation rate of all of the TRL libraries. She thanked FoLL for helping to make the program a success.

New Business:

Two items were tabled and will be placed on the agenda for our next meeting: Discussion of the donation of children's books to Merritt Manor and Planning for shadowing board responsibilities.

Adjournment: The meeting was adjourned at 1:00 p.m. The next meeting will be on Wednesday, July 10, 2019, at noon, in the Lacey Timberland Library meeting room.

Respectfully submitted,
Carolyn StClaire,
Secretary