

**Friends of the Lacey Library General Meeting
Board Meeting Minutes
Wednesday, March 10, 2021**

Call to Order: President John Grausam called the March 10, 2021 meeting of FoLL to order at 12 Noon.

Members Present: (via Zoom) Rosemary Conor, Rob Conor, Holly Paxson, Larry Russell, Becky Russell, Carolyn StClaire, Dennis Powell, Jane Collins, Loretta Linstad, Mary Gardner.

Minutes: A **motion** was made, seconded, and passed unanimously to approve the amended minutes of the January 27, 2021 meeting.

Reports:

Library Manager's Report: Holly announced that the Library will partially open to the public on April 1, 2021 with the following Covid guidelines in place: Only 10 members of the public at a time will be admitted for a period of 10 minutes. Masks, use of hand sanitizer, and six foot distancing will be required; There will be no seating available, computers use will be by appointment, and public restrooms will be closed. FoLL will be allowed up to 30 minutes per day for maintaining the Book Place and resuming sales. Covid restrictions must be in place. Despite the Covid restrictions, Holly reported that circulation was 66% of an average time period.

Treasurer's Report: Larry reported on the January and February balances. He stated that January's estimates might change. The February balance was \$26,757.92.

Book Sales/Sort: Loretta reported that there are 26 boxes stored by Greg that will need to be sorted for use at the Book Place. Presently, we are not able to take other donations by the public. The possibility of setting up some sort of outside drop box for donations was discussed. FoLL may be able to have a small book sale in the summer to be held in the back parking lot. At the May meeting we can begin preparations for a June-July-August book sale.

Lobby Cart/Book Place: FoLL will have only three shelves to display the books for sale. John requested that those members most familiar with the Book Place should meet to make plans for distribution of the books. Since space is limited, books of questionable use will need to be donated elsewhere or destroyed. We no longer have access to a Free Shelf because of space issues. Since space is so limited it might be a good idea to have a suggestion box for the public to request certain types of books be available. There is a possibility that we might also have one circular rack to display paperbacks.

Historian: John brokered a donation to the Library from a printing company for 33 boxes of office supplies.

Membership and Books for Babies: Mary reported that there were no new members. She stated that she had purchased 75 to 80 books for the Books for Babies program and donated to them to Thurston County Health Services.

Internet Sales: A volunteer is needed for this position which includes the duties of reviewing books for possible internet listing, appropriate pricing and mailing purchases.

Publicity: Rosemary will continue publicity as needed.

Website: Dennis reported that he will put the details of the Library re-opening on the website along with the entire Library Manager's report. Holly will supply images. The opening of the Book Place will also be highlighted.

New Business: None

Adjournment: The meeting was adjourned at 1:09 p.m.

Date of Next Meeting: The next meeting of the Friends of the Library will be held on Wednesday, May 12, 2021 at noon via Zoom.

Respectfully submitted,
Carolyn StClaire,
Secretary