

## **Friends of the Lacey Library**

### **General Meeting Minutes**

**January 12, 2022**

**Call to Order:** President John Grausam called the meeting to order at 12:03.

**Members Present:** Larry Russell, Becky Russell, Mary Gardner, Shirley Topham, Loretta Linstad, Jessica Strozewski, Mary Jane Rants, Rob Connor, John Grausam, Jane Collins, Jim Pruske, and Rebecca Stinson-Lane. Introductions were made.

**Minutes:** Approval of the October 14, 2021 minutes was postponed until next meeting due to a question about the \$7,500. donation to the library and how it will be spent.

**Library Manager's Report:** Library Manager, Holly, was unable to be present and a written report of current library business was submitted, but not the full Annual Report. Questions to be referred to Holly. Highlights include an update on the Hawk's Prairie Lucky Day Library, staffing changes, City Storage extension and Covid restrictions to library hours/staffing.

**Vice President:** Rob presented a proposal that we take some of our Savings and Special Projects Funds and put them into a 1 or 2 year Certificate of Savings to earn a higher return on investment since we don't foresee using that money in the next year or so. It was decided that Rob would investigate some additional savings options proposed and report back at next board meeting.

**Treasurer:** Larry presented Oct. Nov. and Dec. 2021 monthly reports. He presented the 2021 Annual Report, and the Library Manager's 2022 Budget proposal. Highlights include income for 2021 of \$23,398.64; spending of \$11,729. Many planned expenditures didn't take place due to Covid pandemic's effect on the Library. Proposed 2022 Budget was approved.

**Book Sales/Sort:** Loretta stated that for now, volunteers could enter the building at 8:00 am. It was decided that Dennis and others would try and reserve the Community Room from 9-10 a.m. each day for Book Place upkeep, and donation storage. That could change in the future. Storage issues were discussed since we are losing City loaned space and need to find storage for 240 boxes of books. It was decided to take advantage of free loan space offered by family in Fox Hall for the next 6 months. Meanwhile, we will focus on what sells and cull our donations to those standards, and look for tools to improve receipts at book sales. An extra sale slated for March was proposed, but not decided on. Several options for special pricing to move inventory were discussed. It was decided to use "fill a bag" for a special price at February Sale with the exception of Children's and paperbacks (already cheap).

**Membership:** Mary reported the extremely low membership numbers for 2021 (3 lifetime, 37 annual) and it was noted that we are not offering members any perks at this time. Mary

reported that FOLL donated over 345 board books to Books for Babies in 2021 thru Thurston County Health Dept. (256 in English, 89 Spanish). She has 50-60 books left from 2021, She requested \$1000 for this program in 2022, which was approved.

**NEW BUSINESS:**

- Proposal for and acceptance of Jessica Strozewski as new Publicist/Board Member. Approved. Jessica has a background in Marketing and is developing a marketing plan for FOLL.
- Storage Option Discussion: Discussion about what to do with inventory after 6 months of donated storage space. A permanent storage space might be the answer, as it is difficult to ask volunteers to keep moving boxes around town. It was suggested that perhaps we could find a special price due to our non-profit status. Storage space options will be researched when we have a better idea of size of space needed.
- Nomination for President: John Grausam was renominated, accepted and was approved for another two-year term.
- Nomination for Secretary: Jane Collins was proposed, accepted and was approved for a two-year term.

**Next FOLL Board Meeting**, March 9, 2022, noon in Community Room, Lacey Library.

Meeting Adjourned at 1:50 p.m. A field trip for Board members to new Hawks Prairie Annex was lead by Library staff.

Respectfully submitted,

Jane Collins, Secretary