

## Friends of the Lacey Library

### Board Meeting Minutes, January 11, 2023

**Call to Order:** John Grausam

**Members and Guests Present:** Loretta Linstad, Sally Fitzgerald, Mary Gardner, John Grausam, Rob Conor, Larry Russell, Becky Russell, Holly Paxson, Blake Bresnahan, Anne Sharar, Carolyn St. Claire, Gwen Culp, Cilia Orona, Melanie Jenner, and Carrie Martin.

**Approval of Nov. 9, 2022 Minutes**

**Reports:**

**Lacey Library Manager:** Holly introduced the new Assistant Library Manager, Blake Bresnahan who will oversee all Information Services (youth and adult). She presented her Annual Report for 2022 which included all the changes that they went through due to Covid, building refurbishing that took place and the massive 831,898 digital & physical materials borrowed in 2022! On Feb. 5 2023, new operating hours for Hawks Prairie include being open Tuesday through Sunday (new) 10am to 6 pm. Lacey will change hours to Monday through Sat. 10-6. She indicated they needed volunteers for Lacey Loves to Read. And Lacey will be the Thurston County Hub for Anywhere Library, a mobile service for library cards, ordering and picking up materials, etc.

Secondly, Holly presented her proposed Budget for 2023 for the Friends. It was reviewed and approved for a total of \$21,025. She explained that most of the funding for the library comes from the taxpayers in each county, but the FoLL budget was for enhancements to the basic budget.

**Vice President:** Rob researched and explained how people could make a donation to the Friends directly from their IRA, tax free if over 71, as part of their Required Minimum Distribution. We will add this information, encouraging donations on our website and flyers. We will also mention Charitable giving from people's estates. Becky Russell reminded us that if we go over \$50K in income we will change our 501C status. We will research what might the outcome be with the IRS if that did happen.

**Treasurer:** Larry presented Nov. and Dec. Financial Reports. We ended the year with a balance of \$57,248.79 in all accounts. Sales at the Book Place, Hawks Prairie and Book Sales have steadily recovered from our COVID years.

**Publicity:** In Jessica's absence, it was noted that her draft of the Friends tri-fold was introduced. Comments and suggestions were passed along to Jessica.

**Membership/Hawks Prairie/Books for Babies:** Mary reported 382 Members, with 245 Annual and 137 Lifetime. Because of COVID, she thinks there are people who have not renewed for several year. She is not sure how many Lifetime members are still in the area. She will do a purge at the end of this year (2023) so that the count will be more accurate going forward. The Books for Babies funding has been moved to the Library Outreach budget. Mary will continue to order and deliver books and library information as usual. She hopes that Hawks Prairie Annex sales will increase as more people know about and are drawn to that site (Sunday opening might help!)

**Internet Sales:** Becky has been pulling internet sale books that have been listed a while and adding them to the Book Sales at reduced prices on a special cart to keep inventory moving. A sign will be made for next sale to draw attention to these higher value books.

**Book Sales/Book Sorts:** Loretta introduced Sally Fitzgerald who will be taking over at the end of 2023 in the area of Book Sorts. Sally is already training with Loretta. Next book sale is Feb. 3,4. Set up will be Fri. morning (2/3). Sale for Members Only will be Friday afternoon, 1:30 – 5:00 pm. Saturday, open to the public, 9:30-5:00

**New Business:**

Election of Vice President and Treasurer. Rob Conor and Larry Russell were nominated and elected for another 2-year term in those offices.

Larry noted that he has been investigating alternative ways to have customers pay at Book Sales, using technology that would allow for the use of credit or debit cards.

**Meeting Adjourned.**

**Next Board Meeting:** March 8, 2023 at 12 noon.

Respectfully submitted,

Jane Collins, Secretary