

Friends of the Lacey Library (FoLL)

Board Meeting Minutes, May 8, 2024

NOTE: March 13, 2024 meeting was cancelled.

Call to Order: John Grausam, President

Members Present: Loretta Linstad, Sally Fitzgerald, Becky Russell, Larry Russell, Rob Conor, Holly Paxon, Blake Bresnahan, Dennis Powell, John Grausam, Melanie Jenner, Darcy Perry, Rob Connor, and Jane Collins. Guest: Bess Lucas.

Approval of January 10, 2024 Minutes: Approved

Library Manager's Report: There has been a significant increase in participation in Lacey and Hawk's Prairie (HP) libraries. HP is now offering weekly toddler story time. When looking at expenditures, Holly mentioned that TRL is emphasizing more outreach into communities, rather than an increase of in-house programming. She thanked FoLL and the Nisqually Indian Tribe for the \$5,000. donation towards Lacey Loves to Read (Feb.) She gave a quick view of upcoming capital improvements planned for 2025 including: building of two study rooms; upgrades to "school age" kids area seating; a mini-tree-house; carpeting; redistribution of current collections, etc. The Manager's Report now includes a recap of attendance/participation in activities, indicating those that are sponsored by FoLL. A great way to see how our financial support is at work! And, the official time for the Foll Board Meetings has been secured at 12:15 to 2:15pm every other month.

Treasurer Report: Larry presented a restructured Finance Report. The total amount we are donating to the library for the year is now given to them in a lump sum, rather than for each program. The Operations Budget produced for each board meeting will indicate how much has been used and for which programs.

Larry reported on the POS device he is exploring to accept credit or debit purchases at the book sales, called Square. He noted the machine will cost \$250 to purchase. Each sale will be charged 2.6%, plus \$.10 cents. There is no monthly charge. We could store it in the safe between sales. It will require training for the cashiers. In trying to determine if it was worth the investment and per-sale charge, we will do a simple survey at the next book sale in June. He also reported that our 7-month Certificate of Deposit, opened at WSCU in February has already earned over \$500 in interest.

Vice President: Rob reported that our long term investment of \$50K in a 7-month Certificate of Deposit, opened at WSCU in February at a rate of 4.75%, has already earned over \$500 in interest.

Book Sales: Sally reported that she recruited two people to fill in the Sort/Sale team upon Karen Cunniff stepping back. She asked that Carrie Martin and Melanie Jenner be added to the Board. A motion was made and passed to include them on the Board.

Book Sorts: Darcy reported on the useful training presentations we have had and thanked the presenters and those attending. Training will resume in the Fall. The 2022 FoLL Basic Sorting Instructions is being updated.

Books for Babies: Becky is continuing the program without the help of Karen. She has spent \$1216. for 259 books so far this year (out of \$1,500 budget). Plus donating 11 paperbacks and 56 board books culled from our best donations. She presented a heartfelt letter from the Maternal Child Health nurses at Thurston Cty. Public Health & Social Services, thanking us for our book donations!!

Internet Sales: Loretta stated that the Internet Sales are on hold while they are remodeling in their home.

Website/Mailchimp: Dennis said he continues to update the website with information from FoLL and TRL. He said that about 50% of the notices about upcoming FoLL Sales are opened by the recipients.

New Business:

Revised FoLL By-laws and Standing Rules were presented by committee of Rob, Mary, John and Larry for approval. Some fees were updated. The Statement of Values was updated. Both updates were approved by Board. John clarified that the Bylaws are our constitutional rules and the Standing Rules are our procedures.

John noted that the Budget Committee needed an “at Large” member. Becky Russell was approved to serve on that committee.

Holly mentioned that Lacey Historical Society is looking for any books donated on local history.

Next Board Meeting: July 10, 2024, 10:00 am. at Beachcrest, followed by the **Annual Volunteer Picnic** at noon.

Respectfully submitted,

Jane Collins, Secretary, Friends of the Lacey Library

