

## **TRL Hawks Prairie Book Sales Leadership Role**

The Hawks Prairie Library provides a two-sided 'cart' which displays books from a broad range of genres offered for sale. The Team Leader, together with 5 to 7 volunteers, keeps the sales shelves stocked with better quality books offered to Library patrons at modest prices. The Leader oversees a rolling backstock of 'good' to 'best' quality books (supplied from donations that are received at the Lacey TRL location) in a small storage area nearby.

The Leader's primary responsibility is to recruit volunteers to restock the shelves daily. Along with that, he/she/they coordinate(s) the following:

- Anticipating the need for various book categories (such as books related to upcoming holidays)
- Monitoring stock on hand with an eye to stockpiling books as needed by genre
- Developing sales and distribution plans
- Organizing and stocking supplies
- Promoting camaraderie among the volunteers.